

University of Florida
ITN13TM-116 - Temporary Help Services
Insure A Temp, Inc. - Pricing Matrix

UF Class Identifier	Class Name and Description	Skill Level (Ascending Skill)	Base Rate	Multiplier	Billing Rate	
A	Accounting and Bookkeeping					
	Description: Computing and recording numerical data. Keeping financial records complete and up to date. Checking records for accuracy, total and prepare statements, and certifies accounting records. Sample job titles: Accounting clerk, bookkeeper, accountant	I	\$ 11.00	34%	\$ 14.74	
		II	\$ 13.00	34%	\$ 17.42	
		III	\$ 16.00	32%	\$ 21.12	
B	Administrative, General Office, and Clerical					
	Description: Various duties supportive of an office ranging from answering telephones, typing or computer processing, operation of office machine, filing, greeting customers, scheduling, and routine internal clerical Sample job titles: receptionist, secretary, administrative assistant, executive assistant, office manager	I	\$ 10.25	34%	\$ 13.74	
		II	\$ 11.58	34%	\$ 15.52	
		III	\$ 13.90	33%	\$ 18.49	
		IV	\$ 15.57	32%	\$ 20.55	
		V	\$ 17.37	30%	\$ 22.58	
C	Retail Sales and Customer Service and Cash Handling					
	Description: Assists customers in a retail environment, stocks shelves, may handle cash, operate cash register, provide general clerk duties such as record and file records. Sample job titles: general clerk, retail clerk, cashier, entry level customer service	I	\$ 9.50	35%	\$ 12.83	
		II	\$ 10.46	34%	\$ 14.02	
		III	\$ 11.84	34%	\$ 15.87	*Bonded for Cash Handling
		IV	\$ 13.06	34%	\$ 17.50	*Bonded for Cash Handling
		V	\$ 14.66	33%	\$ 19.50	*Bonded for Cash Handling
D	Industrial and Labor					
	Description: Loading, unloading, moving materials, repairs or construction. Sample job titles: General industrial, laborer	I	\$ 10.00	35%	\$ 13.50	
		II	\$ 11.55	34%	\$ 15.48	
		III	\$ 13.25	34%	\$ 17.76	
E	Other					
	Project Specific and quoted based on requested need	Based on Multiplier		34%		