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and Chief Financial Officer
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Purchasing and Disbursement Services
<http://purchasing.ufl.edu/>

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September 10, 2009

ADDENDUM NUMBER 3 ON INVITATION TO BID ITB10SVF-104YC

TITLE: Quick Response Electrical Contractor Annual Contract

The mandatory pre-bid meeting was held September 1, 2009 at 2:00 PM in the Physical Plant Division, A/E Main Street Trailer, Building 270, Radio Road, Gainesville, Florida.

The bid opening will be changed to Friday, September 18, 2009 at 2:00 PM in Elmore Hall, Radio Road, Gainesville, Florida.

This addendum shall be considered part of the Contract Documents for the above mentioned project as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract documents, this addendum shall govern and take precedence. Bidders are hereby notified that they shall acknowledge receipt of the addendum.

NOTES:

- Pre-Bid Meeting Q&A:

Q1: *Is the contract limited to the campus?*

A1: It will be used primarily on campus, with the possibility of use around the county. The successful bidder will not be required to travel but may take projects beyond the Gainesville campus.

Q2: *Who handles/pays for the lamp and balance disposal?*

A2: The University handles this. Contact Environmental Health & Safety (EH&S) and they will make arrangements with campus waste management for disposal. <http://www.ehs.ufl.edu/>

Q3: *On page 2, item 15903, Replace Existing Thermostat with Johnson T4000, T4000 is a series and not an individual part, please clarify?*

A3: UF has a price agreement with Johnson Controls, Siemens, Trane and Automated Logic. Your bid should reflect the installation only of an appropriate device.

Q4: *How do you price jobs/items that are not listed in the bid documents?*

A4: If you are asked to do a job not listed on the price sheet you will give a price at that time with the appropriate mark-up. This can include using a subcontractor. Refer to note on page 00310.5.

Q5: *Is all of UF a Simplex system?*

A5: No. Please refer to UF Construction Standards for four major manufacturers allowed on campus for fire alarm systems.

Q6: *How are we to price hand digging versus machine digging?*

A6: Trenching is assumed to be by machine.

- Q7: *How will the top three bidders be chosen?*
A7: The bid award will be similar to the General Contractor Minor Minors contract from last previous years. The numbers will be entered into a spreadsheet, which will apply points and will calculate the three lowest bidders. The lowest bidders will be those with the highest overall point scores.
- Q8: *How will the work be divided?*
A8: It depends on several factors: the type of work, the workload of the other two successful bidders and the price and performance of the successful bidder.
- Q9: *Who pulls the permit?*
A9: Each contractor is responsible for obtaining a permit. Environmental Health and Safety (EH&S) is the permitting department for the campus. The source of payment of the fee will be determined by the UF entity for whom the work will be done. Do not insert an item in your bid for permit costs. <http://www.ehs.ufl.edu/buildcode/inspol.htm>
- Q10: *When is a permit required?*
A10: Contact EH&S for information prior to starting a job.
- Q11: *What building standards are we required to follow?*
A11: Adhere to Project Contract Documents or contact EH&S to determine appropriate codes and refer to UF Standards for quality criteria. The most stringent requirements determine whether codes or standards are to be adhered to <http://www.facilities.ufl.edu/dcs/index.htm>
- Q12: *How fast will the work be inspected by EH&S?*
A12: EH&S is generally very responsive.
- Q13: *How can the Job Complexity Multiplier in "Section 00310.6" be used?*
A13: If the bidder feels that work at the Health Science Center would be more costly than Campus Wide Projects, or visa-versa, the multiplier should be inserted to reflect the estimated increase.
- Q14: *How will keys be handled? Will they be handed out daily? Will the successful bidder(s) get master keys?*
A14: For security reasons master keys are no longer issued to contractors. Keys can be checked out on a daily basis. In the instance of an initial site visit a Project Manager, who has keys, can accompany you.
- Q15: *Is there a distance requirement like on the roofing projects?*
A15: No
- Q16: *What is considered "quick response"?*
A16: It depends on the job and whether or not it's an emergency. You will have time to assess a situation and price the job.
- Q17: *Are quotes required before each job?*
A17: Yes. The university is flexible if there are any unforeseen changes that come up.
- Q18: *How do you quote the job?*
A18: Your quote will be based on the pricing you submitted in your bid.
- Q19: *Is there a project limit?*
A19: Yes, \$100,000 for each project. Therefore a bond is not required.

- Q20: *Will there be overtime or after hours work?*
A20: Please see "Section 001010.6 2.6.12".
- Q21: *Can you award by hour and materials instead of the price sheet in the bid documents?*
A21: No, please complete the price sheet.
- Q22: *What is the duration of this contract?*
A22: Date of Award through August 31, 2010 with 2 – 1 year renewals.
- Q23: *Are parking permits needed?*
A23: Regulation for commercial contractors may be found in the Traffic and Parking website. Please refer to <http://www/parking.ufl.edu/pages/new-contract-vendor-rules.htm>.

- **Questions will be entertained through 4:00 P.M. Friday, September 11, 2009.**

Further clarification on the following requested:

16135 Plaster ring in 5/8" drywall... Is this a box, ring and 3/4" stub to ceiling space per UF standards? **Yes**

16149 Surface mounted wiremold raceway...Which series wiremold? **800 Series**

16151 200 amp MLO panelboard.. Is this door in door, copper bus? **Yes with buss ready for bolt on breakers**

16152 200 amp disconnect...Is this Heavy Duty or General Duty, Fused or Non fused. With Fuses or without? **This is Heavy Duty, Fused. With Fuses**

16153 200 amp 277/480v disconnect..... Is this **fused** or non fused with or without fuses? Fused. **Heavy Duty with Fuses**

16154 4" pvc conduit...Is this installed in a trench, if so how deep? **24 inches**

16155 6" pvc conduit...Is this installed in a trench, if so how deep? **36 inches**

16510 Lighting fixtures....Are the quotations for all lighting fixtures a replacement for an existing fixture **or** new installation in a new ceiling with supporting devices and wiring? **Could be both**

16523 7" diameter recessed fluorescent...Is this in a layin ceiling or hardcoat? **Layin ceiling**

- Revision to Addendum 2, "**Heavy duty**" should be added for all disconnects
- Section 16120 – Page 16120.2 - Section 4 **Execution – The 277/480 volt colors are missing Section to be revised as follow to add the 277/480 volt:**

	120/208 volt	277/480 volt
Phase A	Black	Brown
Phase B	Red	Orange
Phase C	Blue	Yellow
Neutral	White	Gray
Ground	Green	Green with Yellow Stripe

Mercedes A. Bongiovanni

Mercedes Bongiovanni
Purchasing Coordinator II

PLEASE ACKNOWLEDGE RECEIPT OF ADDENDUM AND RETURN WITH YOUR BID. FAILURE TO ACKNOWLEDGE YOUR ADDENDUM COULD CONSTITUTE REJECTION OF YOUR BID.

VENDOR NAME

VENDOR ADDRESS

SIGNATURE