

**Office of the Vice President
and Chief Financial Officer**
Finance and Accounting Division
Purchasing and Disbursement Services
<http://purchasing.ufl.edu/>

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September 22, 2009

ADDENDUM NUMBER 1 ON INVITATION TO BID ITB10MB-112

TITLE: Elevator Modification Cancer Genetics Research Complex

The mandatory pre-bid meeting was held September 17, 2009 at 2:00 PM. The bid opening is scheduled for October 2, 2009 at 2:00 PM in Elmore Hall, Radio Road, Gainesville, Florida.

This addendum shall be considered part of the Contract Documents for the above mentioned project as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract documents, this addendum shall govern and take precedence. Bidders are hereby notified that they shall acknowledge receipt of the addendum.

Revision: Page 15; Machine and Motors: Install new code required code grippers shall be replaced with **“Install new code required rope grippers”**.

Revision: Elevator 1 and 2 will start immediately. Elevator 4 will be scheduled during December period. Elevator 3 will follow providing funds are available.

Revision: New price page

Revision: Replace Contractor's liability insurance with the following:

CONTRACTOR'S LIABILITY INSURANCE - The Contractor shall purchase from and maintain with a company or companies lawfully authorized to do business in Florida such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under the Contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by a Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. All insurance policies shall be issued and countersigned by representatives of such companies duly authorized for the State of Florida and shall be written on ISO standard forms or their equivalents. The Contractor shall provide the ISO Commercial General Liability policy for general liability coverages. All liability policies shall provide that the University is a named additional insured as to the operations of the Contractor under the University-Contractor Agreement and shall provide the Severability of Insureds Provision. The University shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The payment of such deductible shall be the responsibility solely of the Contractor and/or Subcontractor providing such insurance. This insurance shall protect the Contractor from the following claims:

Claims under worker's or workmen's compensation, disability benefit and other similar employee benefit acts which are applicable to the work to be performed;

Claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor's employees;

Claims for damages because of bodily injury, sickness or disease, or death of any person other than the contractor's employees;

Claims for damages insured by usual personal injury liability coverage including claims which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by the Contractor, or (2) by another person;

Claims for damages, other than to the work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom;

Claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle; and

Claims involving contractual liability insurance applicable to the Contractor's obligations in the A.I.A. General Conditions.

The required Contractor's Liability Insurance shall be written for limits of not less than \$100,000 per person, \$500,000 per occurrence. Coverages, whether written on an occurrence or claims-made basis, shall be maintained without interruption from date of commencement of work until date of final payment and termination of any coverage required to be maintained after final payment. The required insurance shall include contractual liability insurance applicable to the contractor's obligations in the A.I.A. General Conditions, and coverage for the "XCU" exposure.

Worker's Compensation - The Contractor shall secure and maintain for the life of this Agreement, valid Worker's Compensation Insurance as required by chapter 440, Florida Statutes.

Automobile Liability - The Contractor shall secure and maintain, during the life of this Agreement, Automobile Liability insurance on all vehicles against bodily injury and property damage in at least the amount of \$100,000.00 per person, \$500,000.00 per occurrence.

Certificates of Insurance - The Contractor shall file with the University Certificates of Insurance acceptable to the University prior to the commencement of work. These Certificates and the insurance policies which are required shall contain a provision that coverages afforded under the policies will not be canceled or allowed to expire until at least 30 days prior written notice has been given to the University. If any of the foregoing insurance coverages are required to remain in force after final payment an additional certificate evidencing continuation of such coverage shall be submitted with the final Application for Payment as required by Subparagraph 9.10.2, A.I.A. General Conditions. The Contractor shall furnish one copy of the Certificate of Insurance which shall be dated and show the name of the insured Contractor, the specific job by name and job number, the name of the insurer, the number of the policy, its effective date, and its termination date.

Property Insurance - The Contractor shall purchase and maintain from a company or companies lawfully authorized to do business in Florida, property insurance, written on a Builder's Risk completed value form, in the amount of the initial contract sum, as well as, subsequent modifications for the entire work at the site on a replacement cost basis. Such property insurance shall be maintained, unless otherwise provided in the contract documents or otherwise agreed in writing by all persons and entities who are beneficiaries of such insurance, until final payment has been made as provided in the A.I.A. General Conditions or until no person or entity other than the University has an insurable interest in the property required to be covered, whichever is earlier. This insurance shall include interests of the University, the Contractor, and Sub-contractors in the work.

Property insurance shall be on a Special Causes of Loss form or its equivalent, including reasonable compensation for Architect/Engineer's services and expenses required as a result of such insured loss. The Contractor shall purchase and maintain the Building Ordinance Endorsement.

If the property insurance provides deductibles the Contractor shall pay costs not covered because of such deductibles.

Before an exposure to loss may occur, the Contractor shall file with the University a copy of each policy that includes the required Property Insurance coverages. Each policy shall contain all generally applicable conditions, definitions, exclusions and endorsements related to this project. Each policy shall contain a provision that the policy will not be canceled or allowed to expire until at least 30 days' prior written notice has been given to the University.

A loss insured under property insurance shall be adjusted by the University as fiduciary and made payable to the University as fiduciary for the insureds, as their interests may appear. The Contractor shall pay Subcontractors their just shares of insurance proceeds received by the Contractor, and by appropriate agreements, written where legally required for validity, shall require Subcontractors in similar manner.

The University as fiduciary shall, upon occurrence of an insured loss, deposit in a separate account proceeds so received, which the University shall distribute in accordance with such agreement as the parties in interest may reach, or in accordance with an award based on a resolution of a matter in dispute, in which case the procedure shall be as provided in the A.I.A. General Conditions. If after such loss no other special agreement is made, replacement of damaged property shall be covered by appropriate Change Order.

- Per University of Florida Construction Standards Section 14200-
<http://www.facilities.ufl.edu/dcs/PDF/14200.pdf>

Elevators in price submittal must include the following features:

1.2 H As built submittals for both new and renovated elevators and lifts shall include two (2) sets of laminated as built wiring diagrams, block diagram, and diagnostic data, along with complete service manuals. Provide one (1) diagnostic test, device or service tool, if applicable and Miprom-HS&ST Reference Guide, Fault Codes and Service tool if applicable. If any other equipment requires a special tool to perform proper maintenance, it shall be provided.

1.4 I. Battery back-up for each elevator must be provided so an elevator can return to a building's ground floor and safely discharge its passengers in the event of a building power failure.

1.7 C. Install two sealed, four foot fluorescent bulb watertight fixtures in all elevator pits; one fixture per side.

Addition: Replace door of freight elevator and add

Addition: Half Moon door key to be drop key.

• **Additional questions will be entertained through 3:00 PM Friday, September 25, 2009**

- The following are questions and the answers from the mandatory pre-bid meeting held September 17, 2009 at 2:00 PM in the Purchasing and Disbursement Services, Elmore Hall, Room 102, Radio Road, Gainesville, Florida.

Q1: *Should we submit a schedule of completion with the bid submittal or after the bid is awarded?*

A1: Submit your schedule(s) with your bid submittal.

Q2: *What is the name of the architect of the building?*

A2: HuntonBrady Architects, PA

Q3: *Will you be replacing the hall lanterns and/or travel lanterns on each floor?*

A3: Yes. Per bid page 16 "Provide vandal resistant hall station and hall lanterns.

Q4: *On page 16 it states under Tests "This is a research building and so, tests might need to be performed during off hours." Please clarify.*

A4: Tests should be scheduled and coordinated with the PPD Building Manger office, ground level south wing, 3-4 days in advance.

Q5: *When does the 1 year of service begin?*

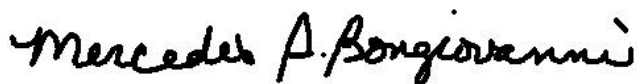
A5: The year begins on the date of acceptance on each elevator.

Q6: *Who is responsible for paying for any electrical/and or fire upgrades required to bring the elevator up to code?*

A6: The building is a new building, but you should include those numbers in your bid if you feel that will be needed. Your bid should be all inclusive of work to complete project.

Q7: *What is the name/address of the fire system manufacturer?*

A7: Siemens



Mercedes Bongiovanni
Purchasing Coordinator II

PLEASE ACKNOWLEDGE RECEIPT OF ADDENDUM AND RETURN WITH YOUR BID. FAILURE TO ACKNOWLEDGE YOUR ADDENDUM COULD CONSTITUTE REJECTION OF YOUR BID.

VENDOR NAME

VENDOR ADDRESS

SIGNATURE

PRICE PAGE

BID PROPOSAL

FROM: _____
(Name of Bidder)

TO: UNIVERSITY OF FLORIDA
DIVISION OF PURCHASING
102 Elmore Hall, Radio Road
P.O. Box 115250
Gainesville, Florida 32611-5250

The undersigned, hereinafter called "Bidder", having read the Documents for the Project entitled:

(Name of Project) (PPD Project No.)

having visited the site of the proposed Project and familiarized himself/herself with all conditions affecting and governing the construction of said Project, hereby proposes to furnish all labor, materials, equipment and other items, facilities and services for the proper execution and completion of the Project, in strict compliance with the Drawings, the Project Manual, the Addenda and all other Documents relating thereto on file in the Division of Purchasing, and, if awarded the Contract, to complete the said Work within the time limits called for in the Documents and as stated herein, for the sums as enumerated on this and the following pages:

Revision: BASE BID

ELEVATOR No. 1 and 2 WORK: _____ Dollars
_____ Figure , Duration: _____ Calendar days.

BASE BID:

ELEVATOR No. 3 WORK: _____ Dollars
_____ Figure , Duration: _____ Calendar days

BASE BID:

FREIGHT ELEVATOR No. 4 WORK: _____ Dollars
_____ Figure , Duration: _____ Calendar days

ALTERNATE FOR FREIGHT ELEVATOR:

FREIGHT ELEVATOR DOOR REPLACEMENT: _____ Dollars

_____ Figure, Duration: _____ Calendar days

LIST OF EXCEPTIONS:

BY: _____
(Name of Bidder)

(PPD Project No.) (Name of Project)

MINORITY VENDORS:

A. To comply with the provisions of Section 287, Florida Statutes, each bidder shall check the appropriate designation(s) of your firm as indicated below:

MINORITY-OWNER FIRM: YES _____ NO _____

If YES, indicate ownership (*at least 51% owned and controlled*) by minority persons; check as applicable:

- _____ Black, not of Hispanic origin
- _____ Hispanic
- _____ Asian or Pacific Islander
- _____ American Indian or Alaskan native
- _____ Women

B. Pursuant to Florida Statute 287, Certified Minority Vendors who are awarded a contract shall report to the University any subcontracts that are entered into with non-minority contractors to provide services or materials required under this contract.

BID PROPOSAL - Continued;

ADDENDA:

The receipt of the following Addenda to the Bid Documents is acknowledged:

ADDENDUM # _____ Dated _____

ADDENDUM # _____ Dated _____

ADDENDUM # _____ Dated _____

FOR: _____
(PPD Project No.) (Name of Project)

COMPLETION DATE:

All Work covered by the Bidding Documents, the foregoing Base Bid and Alternate Bids shall be completed and ready for Owner's occupancy as specified in the contract documents.

FLORIDA CONSTRUCTION INDUSTRIES BOARD CERTIFICATION: (OR APPLICABLE LOCAL CERTIFICATION)

(Name of Holder) (Certification No.)

SIGNATURE:

I hereby certify that for all statements and amounts herein made on behalf of

(Name of Bidder)

a (Corporation) (Partnership) (Individual) organized and existing under the laws of the State of Florida, I have carefully prepared this Bid Proposal from the Documents described hereinbefore, I have examined Contract Documents and local conditions affecting execution of Work before submitting this Bid Proposal, I have full authority to make such statements and submit this Bid Proposal in (its) (their) behalf, and all statements are true and correct.

BID PROPOSAL - Continued;

Signed and sealed this _____ day of _____, 20____.

(Signature of Bidder) (SEAL)

(Print Name) (Title)

WITNESS:

(Signature of Witness)

(Print Name)

Address: _____

(City) (State) (Zip Code)

END OF SECTION