

Office of the Vice President  
and Chief Financial Officer  
Finance and Accounting Division  
*Purchasing and Disbursement Services*  
<http://purchasing.ufl.edu/>

102 Elmore Hall  
PO Box 115250  
Gainesville, FL 32611-5250  
352-392-1331  
352-392-8837 Fax

July 14, 2009

**ADDENDUM #2** to the University of Florida Invitation to Negotiate (ITN) 09GD-167 "Print Output Device Cost Reduction Project" scheduled to open on Friday July 17, 2009 at 2:00 p.m. at the University of Florida, Elmore Hall Conference Room, Radio Road, Gainesville, Florida.

**Significant change to the ITN:**

Equipment Inventory

Based on Asset Accounting records, which tracks only those assets with a value in excess of \$1,000, the following equipment volumes are currently in use at the University of Florida.

Copiers/MFDs	1,190
Printers	3,267
Scanners	546

In generating these estimates, no distinction was made between analog and digital copiers/MFDs. No distinction was made between color and mono printers and copiers. The location of this equipment has not been identified, but vendors can assume that it is located throughout facilities in Gainesville and the State of Florida. Equipment valued at less than \$1,000 is not included in these numbers.

This addendum shall be considered part of the Contract Documents for the above mentioned ITN09GD-167 as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original document, this addendum shall govern and take precedence. All other terms, conditions, and regulations will apply.

Sincerely,



Gayle B. Dykeman  
Purchasing Coordinator II

**A mandatory acknowledgement page requiring signature and inclusion in the ITN response follows.**

**Please acknowledge receipt of Addendum #2 by signing below, and returning this addendum with your proposal. Failure to include addendum with your proposal may result in rejection.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
City/State/Zip